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SEC Change Board Meeting 67

22 June 2022, 10:00 – 10:15

Teleconference

SECCB_67_2206 - Draft Minutes

Attendees:

Category	Change Board Members
Change Board Chair	David Kemp (DK)
Large Suppliers	David Rodger (DR)
	Emma Johnson (EJ)
	Alex Hurcombe (AH)
	Emslie Law (EL)
	Robert Johnstone (RJ)
	Sharon Armitage (SA)
Small Suppliers	Gareth Evans (GE)
	Carolyn Burns (CB)
Network Parties	Gemma Slaney (GS)
	Stephen Charlton (SC)
Other SEC Parties	Nick Winfield (NW) (<i>alternate for Alastair Cobb</i>)
	Ian Lovett (IL) (<i>alternate for Mike Woodhall</i>)
	Rik Temmink (RT) (<i>alternate for Patrick Caiger-Smith</i>)
Consumers	Ed Rees (ER)

Representing	Other Participants
Data Communications Company (DCC)	David Walsh (DW)
Ofgem	Scott McPhillimy (SM)
SECAS	Alison Beard (AB)

Representing	Other Participants
	Elizabeth Woods (EW)
	Khaleda Hussain (KH)
	Veronica Asantewaa (VA) (<i>Meeting Secretariat</i>)

Apologies:

Representing	Participant
Large Suppliers	Izzy Smith
Network Parties	Andy Clasper
Other SEC Parties	Alastair Cobb
	Patrick Caiger-Smith
	Mike Woodhall

1. Approval of Previous Meeting Minutes

The Meeting Secretary (VA) confirmed one comment had been received on the minutes from the previous Change Board meeting, held on Wednesday 25 May 2022, relating to agenda item 2: [MP109 'ADT and Exit Quarantine file delivery mechanism'](#).

The Change Board **AGREED** the proposed changes and **APPROVED** the minutes as final.

2. Change Board Votes for Decision

MP109 'ADT and Exit Quarantine file delivery mechanism'

The Change Board was invited to perform the final vote on [MP109 'ADT and Exit Quarantine file delivery mechanism'](#)

Members noted that the Change Sub-Committee (CSC) approved the draft Modification Report for MP109 on 21 June 2022 to revise the implementation approach, before returning it directly to the Change Board for the final vote.

A Change Board member (GS) highlighted that the DCC guidance documents should be prepared and circulated to Users before the Self Service Interface (SSI) and MP109 changes are implemented. The Chair (DK) agreed that SECAS and DCC will facilitate this request.

ACTION 67/01: SECAS and the DCC to ensure that the relevant DCC guidance documents are prepared and proactively circulated to Users suitably in advance of the SSI and MP109 changes being implemented.

The Change Board had no further comments and proceeded to vote.

Change Board Vote – MP109 decision:

The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	Approve
Small Suppliers	2	0	0	Approve
Network Parties	2	0	0	Approve
Other SEC Parties	3	0	0	Approve
Consumers	1	0	0	Approve
Overall conclusion:				Approve

The view of the Change Board is that MP109 will better facilitate SEC Objective (f)¹ for the reasons given by the Proposer in the Modification Report.

The Change Board:

- **AGREED** that MP109 should proceed to vote;
- **AGREED** that MP109 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this recommendation against the General SEC Objectives.

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the CSC. This referral period will close at **5pm on Wednesday 6 July 2022**. If no referrals are notified, the decision will be final and MP109 will be implemented in the November 2022 SEC Release.

3. Any Other Business

There was no further business, and the Chair closed the meeting.

Next scheduled meeting date: 27 July 2022

¹ Ensure the protection of data and the security of data and systems in the operation of the SEC.